

# AGENDA

## Overview and Scrutiny Committee

Date: **Monday 19 March 2012**

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Time: **10.00 am**

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Place: **The Council Chamber, Brockington, 35 Hafod Road,  
Hereford**

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Notes: Please note the **time, date** and **venue** of the meeting.

For any further information please contact:

**Tim Brown, Committee Manager (Scrutiny)**

Tel: 01432 260239

Email: [tbrown@herefordshire.gov.uk](mailto:tbrown@herefordshire.gov.uk)

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If you would like help to understand this document, or would like it in another format or language, please call Tim Brown, Committee Manager (Scrutiny) on 01432 260239 or e-mail [tbrown@herefordshire.gov.uk](mailto:tbrown@herefordshire.gov.uk) in advance of the meeting.

# Agenda for the Meeting of the Overview and Scrutiny Committee

## Membership

<b>Chairman</b>	<b>Councillor A Seldon</b>
<b>Vice-Chairman</b>	<b>Councillor JW Millar</b>
	<b>Councillor AM Atkinson</b>
	<b>Councillor PL Bettington</b>
	<b>Councillor WLS Bowen</b>
	<b>Councillor MJK Cooper</b>
	<b>Councillor PGH Cutter</b>
	<b>Councillor EPJ Harvey</b>
	<b>Councillor MAF Hubbard</b>
	<b>Councillor RC Hunt</b>
	<b>Councillor TM James</b>
	<b>Councillor Brig P Jones CBE</b>
	<b>Councillor JLV Kenyon</b>
	<b>Councillor R Preece</b>
	<b>Councillor SJ Robertson</b>
	<b>Councillor P Rone</b>
	<b>Councillor PJ Watts</b>

## Statutory Co-optees

**Mr P Burbidge - Roman Catholic Church**  
**Miss E Lowenstein – Secondary School Parent Governor**  
**Mr T Plumer – Primary School Parent Governor**  
**Mr P Sell – Church of England**

## GUIDANCE ON DECLARING PERSONAL AND PREJUDICIAL INTERESTS AT MEETINGS

### What is a personal interest?

You have a personal interest in a matter if that matter affects the well-being or financial position of you, your relatives or people with whom you have a close personal association more than it would affect the majority of other people in the ward(s) to which the matter relates.

A personal interest can affect you, your relatives or people with whom you have a close personal association positively or negatively. If you or they would stand to lose by the decision, you should also declare it.

You also have a personal interest in a matter if it relates to any interests, which you must register.

### What do I need to do if I have a personal interest?

You must declare it when you get to the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you. You may still speak and vote unless it is a prejudicial interest.

If a matter affects a body to which you have been appointed by the authority, or a body exercising functions of a public nature, you only need declare the interest if you are going to speak on the matter.

### What is a prejudicial interest?

You have a prejudicial interest in a matter if;

- a) a member of the public, who knows the relevant facts, would reasonably think your personal interest is so significant that it is likely to prejudice your judgment of the public interest; and
- b) the matter affects your financial interests or relates to a licensing or regulatory matter; and
- c) the interest does not fall within one of the exempt categories at paragraph 10(2)(c) of the Code of Conduct.

### What do I need to do if I have a prejudicial interest?

If you have a prejudicial interest you must withdraw from the meeting. However, under paragraph 12(2) of the Code of Conduct, if members of the public are allowed to make representations, give evidence or answer questions about that matter, you may also make representations as if you were a member of the public. However, you must withdraw from the meeting once you have made your representations and before any debate starts.

## AGENDA

		Pages
1.	<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive apologies for absence.</p>	
2.	<p><b>NAMED SUBSTITUTES (IF ANY)</b></p> <p>To receive details of any Member nominated to attend the meeting in place of a Member of the Committee.</p>	
3.	<p><b>DECLARATIONS OF INTEREST</b></p> <p>To receive any declarations of interest by Members in respect of items on the Agenda.</p>	
4.	<p><b>MINUTES</b></p> <p>To approve and sign the Minutes of the meetings held on 17 February and 21 February.</p>	1 - 24
5.	<p><b>SUGGESTIONS FROM MEMBERS OF THE PUBLIC ON ISSUES FOR FUTURE SCRUTINY</b></p> <p>To consider suggestions from members of the public on issues the Committee could scrutinise in the future.</p> <p><i>(There will be no discussion of the issue at the time when the matter is raised. Consideration will be given to whether it should form part of the Committee's work programme when compared with other competing priorities.)</i></p>	
6.	<p><b>QUESTIONS FROM THE PUBLIC</b></p> <p>To note questions received from the public and the items to which they relate.</p> <p><i>(Questions are welcomed for consideration at a Scrutiny Committee meeting so long as the question is directly related to an item listed on the agenda. If you have a question you would like to ask then please submit it <b>no later than two working days before the meeting</b> to the Committee Officer. This will help to ensure that an answer can be provided at the meeting).</i></p>	
7.	<p><b>TASK AND FINISH REVIEW - TOURIST AND TEMPORARY EVENT SIGNAGE REVIEW</b></p> <p>To consider the findings arising from the Task &amp; Finish Group – 'Tourist and Temporary Event Signage Review' and to recommend the report to the Executive for consideration.</p>	25 - 72
8.	<p><b>HEREFORDSHIRE COMMUNITY SAFETY PARTNERSHIP</b></p> <p>To update the Committee on the current priorities and issues for the Herefordshire Community Safety Partnership (HCSP) formally known as Safer Herefordshire.</p>	73 - 104

<b>9. TASK AND FINISH REVIEW - ADULT SAFEGUARDING</b>	105 - 122
To consider the findings arising from the Task & Finish Group – Adult Safeguarding in Herefordshire, and to recommend the report to the Executive for consideration.	
<b>10. TASK AND FINISH REVIEW - COUNCIL PROCUREMENT AND LOCAL EMPLOYMENT</b>	123 - 146
To consider the findings arising from the Task & Finish Group – Council Procurement Policy And Local Business And Local Employment and whether to recommend the report to the Executive for consideration.	
<b>11. TASK AND FINISH REVIEW - INCOME AND CHARGING</b>	147 - 172
To consider the findings arising from the Task & Finish Group – Income and Charging and whether to recommend the report to the Executive for consideration.	
<b>12. WORK PROGRAMME</b>	173 - 192
To consider the Committee's work programme.	